

DO NOT WRITE IN THIS BOX

Date Received _____ Participation confirmed on _____ by _____ e-mail _____ postcard _____ phone _____ Packet sent _____

Food Vendor Application

Saturday July 28th, 10:00 a.m. to 5:00 p.m. & Sunday July 29th, 11:00 a.m. to 4:00 p.m.

Application Deadline: July 1st, 2012.

Please print or type legibly. All information is required to process your application. We confirm by e-mail when possible.

Business Name _____ Contact _____

Mailing address _____

City _____ State _____ Zip _____ Phone(_____) _____

E-mail _____

Website(optional) _____

Required: List all foods and beverages offered _____

Please read the Food Vendor Information on Page 2 before applying.

PLEASE ALSO READ THE FAQs (FREQUENTLY ASKED QUESTIONS) AT [HTTP://CELEBRATESPANAWAY.COM/2012 FAQs.HTM](http://celebratespanaway.com/2012_faqs.htm)

The space fee covers two days; no discount is given for one-day space. The cost of EACH 10 ft. x 10 ft. space:

Postmarked by July 1st: \$60.00 per 10' x 10'

Postmarked after July 1st: \$70.00 per 10'x10'

SPACE NEEDED: ___10 x 10 ___10 x 20 ___10 x 30 ___other

ON THE FOLLOWING DAYS ___Saturday & Sunday both ___Saturday only ___Sunday only

ELECTRIC SERVICE: Limited availability - \$35.00 per connection

ELECTRIC SERVICE NEEDED? ___No ___Yes If yes, the following information is required.

Equipment type _____ which uses a ___110 ___220 circuit and a
___Standard 3-prong plug ___Round 3-prong plug and draws a total amperage of _____

Generators are allowed but must follow Fire Prevention Bureau requirements for power cords and generators.
See the Booth Fire Prevention Checklist at <http://www.celebratespanaway.com/booths.htm>

I need space allowance for my generator ___No ___Yes

SPACE FEE ENCLOSED: _____ ELECTRIC FEE ENCLOSED _____

TOTAL AMOUNT ENCLOSED _____ Space cannot be assigned until payment is received.

Cancellations for refund must be made before July 1st. A \$5.00 processing fee will be withheld.

READ AND SIGN the next page. **KEEP A COPY** of this form, both pages, for your reference.

MAKE CHECKS OR MONEY ORDER PAYABLE TO: **Celebrate! Spanaway Committee, Inc.**

MAIL PAYMENT WITH BOTH PAGES OF THIS FORM TO:

Attn: Vendor Coordinator

Celebrate! Spanaway Community Fair

P O Box 1261

Spanaway WA 98387

- 1) **2012 Fair dates:** Saturday July 28th, 10:00 a.m. to 5:00 p.m. & Sunday July 29th, 10:00 a.m. to 4:00 p.m.
By completing this application, you commit to keeping your food service open during these hours. You may NOT remove your food booth or trailer during fair hours, for the safety of our visitors. Vendors that close early will not be allowed to participate in future events. Vendors MUST be off the fair grounds by 5 p.m. Sunday. Have enough help available to pack your goods and equipment to ensure you meet this deadline.
- 2) **We have limited space** for one-day only applications. Two-day applications are given priority space placement. No discount for attending one day only.
Note: 1) Vendors who apply for two days but fail to participate both days, or
2) Any who apply but fail to show without advance notice will be barred from future events
- 3) **Licenses and Regulations:** Food vendors must comply with **Pierce County health and fire safety** regulations. Food booths are inspected and closed if not in compliance. A Pierce County Health Dept. temporary food booth permit, food handler card, and compliance with all Pierce County regulations are mandatory. Food permit applications take 30 days; apply early. If you already have an annual temporary food booth permit, you still MUST notify the health dept. 30 days in advance of your participation in this event.
For health department information and application: (253) 798-6460 or
<http://www.tpchd.org/food/temporary-food-establishment/>
- 4) **Set-up Times:** Saturday Set-up - 7:00 AM to 9:00 a.m. (Must be set up by 9 for fire marshal inspection)
Sunday Set up - 8:00 am to 10:00 a.m.
You MUST unload your vehicle and move it to vendor parking BEFORE you set up your food service.
- 5) **All spaces** are located outdoors on dirt or grass. Participants must provide their own structures, sun/rain awnings, tables, sound systems and all other supplies and equipment needed for their display or activity, including a metal, covered garbage can and a 2A-10BC fire extinguisher, NO exceptions.
See the Booth Fire Prevention Checklist at <http://celebratespanaway.com/booths.htm> for the mandatory fire code compliance checklist.
- 6) **Removal** You are responsible for complete removal of your booth and equipment, clean up of your assigned space and disposal of all garbage resulting from your activity. No cooking grease or propane bottles can be put in the dumpster provided. Plan to take these away with you!
- 7) **Security** is provided during the fair and Saturday night. But the safety and security of your booth, equipment, and contents is your responsibility. Please plan accordingly.
- 8) We recommend **liability insurance** coverage. Please name *Celebrate! Spanaway Committee, Inc.*, P O Box 1261, Spanaway WA 98387 as an Additional Insured (usually at no cost). Provide us with a copy.
- 9) **Confirmation** Enclose a self-addressed, stamped (SASE) #10 envelope if you do not have an e-mail address. You will receive an e-mail or phone call confirming your application within two weeks of applying. One week prior to the event you will receive an email or your SASE containing an information packet with an area map, fair site map, booth location map, and parking permit.

Contact us if you have not received your vendor packet by July 15!

CONTACT INFORMATION: James Eggleston 253-468-7668 (email: celebratevendor@nventure.com)

Indemnification/Good Faith Pledge

The applicant agrees to accept full responsibility for the quality and safety of any and all goods or service sold or given away by the applicant and the applicant's organization at the *Celebrate! Spanaway Community Fair*. The undersigned hereby agrees to indemnify and hold the Celebrate! Spanaway Committee Inc., its sponsors, representative, successors and/or assigns harmless from any and all claims, injuries, or damages, whatsoever occurring during preparation, conduct of activities, and dismantling of the *Celebrate! Spanaway Historical Street Fair*. I have read and understand all the provisions and conditions contained within this application, Pierce County fire and health codes, and the FAQs and agree to abide by same as a condition of my participation.

Print Name and Business: _____