

Celebrate!Spanaway Community Fair Frequently Asked Questions

Where is the fair held?

We're approximately 15 miles south of Tacoma, Washington in Spanaway. The fair will be held at Spanaway Elementary School, located right off Pacific Ave (Hwy 7) on 166th St. South. You will be sent a location map with your vendor's packet. You can also see where we are located from www.celebratespanaway.org by clicking on "About the Fair, then "Fair Location."

How big a crowd do you get?

We expect about 6,000 this year, counting children.

Do I have to have insurance? We recommend it for crafter, nonprofit, and commercial booths. We require insurance for any **animal-related** activity and **food** booths. Your insurance carrier must issue a certificate naming Celebrate!Spanaway Committee, Inc. as an additional insured. Most insurance companies will provide this additional-insured letter free of cost.

I have a vintage vehicle to display, but I'm concerned about damage.

We have never had a problem. The road is blacktopped, so you do not need to drive on gravel. We place several vehicles adjacent to each other. Owners help each other keep an eye and spell each other when needed.

Can I choose my own spot?

We will honor your request if we can. Booths are assigned on a first-come, first-served basis with two-day vendors given priority. We place exhibits for maximum exposure and "draw". Our program lists each vendor/exhibitor location.

What if I can only come for one day?

So long as we know this when you apply, we can accommodate a limited number of one-day vendors. However, the fee is the same whether you are here for one or both days, and two-day vendors have priority when we assign locations. If you sign-up for two days and leave early without a **very good** reason, you will not be allowed to participate in the future.

Will you have security?

Yes. Sheriff cadets patrol during fair hours and private security guards patrol Saturday night. However, we recommend you not leave your booth unattended during the day and we can assume no responsibility for anything you leave overnight. Please plan accordingly.

Will I need a permit?

Only food vendors must have a temporary food license from the Pierce County Health Department. The type of license, minimal equipment required, and cost varies with the type of food service and number of days you plan to serve from a temporary booth in Pierce County. All food service workers must have a valid food handler's permit; this includes coffee/latte service. See the Pierce County Health Dept. site at <http://www.tpchd.org/page.php?id=78> or call 253 798-6460.

Can I sell drinks?

Yes, soft drinks, lemonade, coffee, and the like. You will need a food handler card and temporary food license. You must notify us of your intent to sell drinks. No alcoholic beverages are permitted except inside the premises of a state-licensed liquor establishment.

How can I apply?

Complete and mail the application with a check or money order. Keep a copy for your records. **Please note:** Booth space will not be assigned until payment is received.

When will I know if you've accepted my application?

You will receive a confirmation by e-mail or phone within two weeks of mailing your application with a check or money order. Please put celebratespanaway@earthlink.net into your address book to bypass your spam blocker.

What's the application deadline?

July 1. Applications postmarked July 2 through 15 must pay an additional \$15.00 per 10 x 10 ft. space. Applications postmarked after July 15 will be returned unopened and unacknowledged.

Can I get my money back if I cancel?

Yes, less a \$5.00 handling fee, provided you notify us by the cancellation deadline listed on the application.

Can we set up Friday evening instead of Saturday morning?

Sorry. Setup time is 7 a.m. to 9 a.m. Saturday morning, as we do not employ security Friday night.

NOTE: You must unload your vehicle and remove it before you set up your booth and display.

Do you provide tables and canopies?

No. You must provide all the supplies and equipment you require, with the exception of limited electric service. We recommend you bring a weather canopy. Keep in mind that you're setting up in a school yard so stakes cannot be driven into the ground. Bring sandbags, concrete blocks, or similar hold-downs to secure your canopy against wind. All canopies must meet fire regulations; meaning they must be fire retardant and they must have a tag, sewn in or the manufacturer's warranty, that states this. The fire rating is often on the box or instruction sheet instead of sewn in. If you have lost this information, contact the manufacturer, who can send you another copy.

What about electricity and water?

We have limited electric and water service available. Please provide your own power and heat source when possible. All generators are subject to fire regulations. Please contact the vendor coordinator for that information.

Where do I park?

We set aside a parking area for vendors and exhibitors. Fire prevention regulations prohibit parking modern vehicles anywhere near your booth or exhibit area.

I received a "pass" in my vendor packet. What is that for?

You'll need to access the exhibit area. Please keep this in your vehicle on your dash, whenever possible.

Different people are working in shifts at my booth. Do they each need a pass?

Only if they are unloading product the first day. Let us know if you need more than one vendor pass.

How will we find our assigned spot?

You will receive a fair map in your vendor packet with your location number marked. We'll also have volunteers to give direction.

Since this is an "historical" community fair, do we have to wear a costume?

Although not required, it delights our visitors when vendors support our historical theme by dressing in 1890's period or western costume. Do dress appropriately for the weather.

What about rain, snow, sleet, and dark of night? It has only rained twice in 9 years, but temperatures have ranged from 60's and windy to the 90's. Keep your galoshes and bumbershoots handy. Like mail service, we've made a commitment to the public and the fair goes on – rain, wind or shine.

More questions?

Contact us at celebratespanaway@earthlink.net, or call Julie at 253-267-0824 or Francine at 253-843-1317.